



QUEZON CITY UNIVERSITY

SUPREME STUDENT COUNCIL

673 Quirino Highway, San Bartolome, Novaliches, Quezon City



MEMORANDUM NO. 16

TO: All Quezon City University Students
FROM: QCU Supreme Student Council
SUBJECT : Conduct of the 2nd Special Election for the Vacant Position of Councilor for Documentation and Reports of the Quezon City University Supreme Student Council
DATE: January 19, 2026

Greetings from the Pinnacle of Leadership and Service!

The **Supreme Student Council – Quezon City University** is the highest student organization in the university, representing the voices, concerns, and interests of all QCU students. The SSC promotes leadership, service, integrity, and active student participation while providing opportunities for students to contribute to the university community and help create meaningful change.

In line with its commitment to effective student representation and service, the **Supreme Student Council – Quezon City University** announces the conduct of the **2nd Special Election for the Vacant Position of Councilor for Documentation and Reports**. This special election aims to provide qualified and dedicated QCU students with the opportunity to serve in the Council and contribute to the proper documentation, recording, and reporting of the SSC's programs, activities, meetings, and official proceedings.

All qualified and interested QCU students are encouraged to participate in this opportunity to serve, lead, and make a meaningful contribution to the student body.

OBJECTIVES

1. To provide qualified QCU students with an opportunity to serve as **Councilor for Documentation and Reports** of the Supreme Student Council.
2. To ensure the continuity and proper management of the Council's documentation, records, reports, and other official proceedings.
3. To promote active student participation, leadership, accountability, and responsible representation within the Supreme Student Council.

Prepared by:

Dave R. Salavante

QCU-SSC, Councilor for Membership

Approved by:

Marc Karell B. Baculi

QCU-SSC, President



QUEZON CITY UNIVERSITY
SUPREME STUDENT COUNCIL

673 Quirino Highway, San Bartolome, Novaliches, Quezon City

